



# Hawkeye Community College

1501 East Orange Road P.O. Box 8015 Waterloo, Iowa 50704

## Dual Enrollment (Student Pays) & Postsecondary Enrollment (School Pays) Registration Form (To be completed each semester.)

All students must meet the assessment requirement before being accepted for PSEO or Dual Enrollment. ACT sub-scores of 19 on English, Reading, and Math or COMPASS scores of 42 on Algebra, 65 on Writing, and 82 on Reading are required. Some courses vary. To schedule a time to take the COMPASS, call the Student Services Office at: 319.296.4014. **The COMPASS is not required for Nursing Assistant.** Students need to meet with their guidance office to determine enrollment options and must acquire all appropriate signatures. Contact the Admissions Office at 319.296.4000 to make an appointment to register when assessment scores are obtained and the Registration Form is completed.

The Federal FERPA Law prohibits the college from sharing grades, attendance, class schedules, etc. with anyone other than the student unless a release form has been signed by the student.

Check the appropriate box:  My high school will be responsible for the cost of the course(s).  
 I will be responsible for the cost of the course(s).

### PERSONAL INFORMATION

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Full Middle Name: \_\_\_\_\_

Address (Include Apt. #): \_\_\_\_\_ P.O. Box: \_\_\_\_\_

City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Preferred Phone: (\_\_\_\_) \_\_\_\_\_ Emergency Phone: (\_\_\_\_) \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Gender:  Male  Female E-mail: \_\_\_\_\_

### ETHNICITY AND RACE (This data will be used only to comply with regulations established by the US Department of Education)

- a. Are you Hispanic or Latino?  Yes (If yes, please proceed to Enrollment Information.)  No (If no, please answer part b.)
- b. Please select one or more races:  American Indian or Alaskan Native  Asian  Black or African American  
 Native Hawaiian or Other Pacific Islander  White

### ENROLLMENT INFORMATION

Start Term:  Fall  Spring  Summer Year: \_\_\_\_\_ Have you taken classes though Hawkeye in the past?  Yes  No

- Educational Goals:
- Transfer to another college/university.
  - Prepare to enter the job market.
  - Improve skills for present job.
  - Explore courses to decide on career.
  - Prepare to change careers.
  - Meet certification/licensure requirements.
  - Self-Improvement/Improve basic skills.
  - Personal interest.
  - Undecided/Unknown.

Course Title	Credits	Catalog Number	Synonym Number	Days	Times

### GRADUATION INFORMATION

High School: \_\_\_\_\_ City and State: \_\_\_\_\_

Month/Year of Graduation: \_\_\_\_\_ Attended from: \_\_\_\_\_ to \_\_\_\_\_

Student Signature: _____	Date: _____
Parent/Guardian Signature (if student is under 18): _____	Date: _____
High School Counselor Signature: _____	Date: _____
Hawkeye Associate Director of Admission Signature: _____	Date: _____

If taking course(s) as PSEO, continue on back.

**CONTRACT FOR THE POSTSECONDARY ENROLLMENT OPTION**  
**To be completed only if high school is responsible for cost of the course(s).**

\_\_\_\_\_ has registered for the postsecondary classes at  
(Print Student Name)

Hawkeye Community College under the Postsecondary Enrollment Options Act for the \_\_\_\_\_  
(ie: 2009-10)

school year. We have reviewed the program information and guidelines published and agree that:

1. The student is eligible for program participation.
2. The student will earn the equivalent of a high school credit for each 3-semester hours of college credit successfully completed.
3. The credit earned as an elective shall count toward the graduation requirements and subject area requirements of the School District. The course and grade will be recorded on the permanent record, but will not be included in the GPA or class rank (Waterloo Community School District).
4. The School District will pay up to \$250 per course, directly to the postsecondary institution. There will be no charge to the student for tuition, textbooks, materials or fees.
5. The student and parent/guardian will pay for transportation and may be required to purchase equipment that becomes the property of the student.
6. If a student withdraws from a class after the allotted time for tuition refunds, the student and parent/guardian will be responsible to the School District for incurred expenses. In the event a student withdraws at a time when a partial refund is allowed, the student and parent/guardian will be responsible to the School District for the remainder owed on the incurred expenses. If a student fails the course, the student will become responsible to the School District for incurred expenses for the course.
7. The student shall consult with the appropriate school counselor or administrator prior to enrolling in or withdrawing from a scheduled PSEO class.
8. Postsecondary institutions will provide grade reports to the School District.
9. The guidelines and conditions for participation in the program are understood and acceptable.

281—IAC 22.3 requires that a student who anticipates enrollment under the Postsecondary Enrollment Act must inform the school district of the intent to participate and that the school district shall inform their students of the availability of the opportunity provided by the Act.

281—IAC 22.6 requires the pupil, if over eighteen years of age, or pupil's parent, guardian, or custodian to reimburse the school district for all costs directly related to all incomplete and non-credit course work. An eligible postsecondary institution should make pro-rata adjustments to tuition reimbursement based upon federal guidelines established pursuant to 20 U.S.C. © 1091b.

---

**We have received the information required by 281—IAC 22.3 and 281—IAC 22.6 and are aware that the above named student is enrolling in postsecondary courses.**

\_\_\_\_\_  
Student Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature (if student is under 18)

Date: \_\_\_\_\_