

NOTICE TO BIDDERS
BROCK STUDENT CENTER BOOKSTORE
HAWKEYE COMMUNITY COLLEGE

1.1 PROJECT INFORMATION:

- A. Project Identification: Brock Student Center Bookstore
- B. Owner: Hawkeye Community College, Office of Administration and Finance, 1501 E. Orange Road, Waterloo, IA 50701; 319.296.4409
 - 1. Owner's Representative: Dan Gillen
- C. Architect: RDG Planning & Design, 1302 Howard Street, Omaha, NE 68102; 402.392.0133
 - 1. Contacts: Nick Schulz, AIA (nschulz@rdgusa.com) and Adam Wiese (awiese@rdgusa.com)
- D. Project Description: Project consists of the following Work:
 - 1. Brock Student Center Bookstore is a TI fit out to replace the existing stage area in Brock Student Center.
- E. Construction Contract: Single prime contract – stipulated sum.

1.2 PREBID MEETING (WALK THROUGH):

- A. All general contract and major subcontract bidders and suppliers are invited. Attendance by General Contractors is strongly recommended but not mandatory. Please contact Nick Schulz (nschulz@rdgusa.com) and Adam Wiese (awiese@rdgusa.com) to request an invite.
 - 1. Date: April 22, 2021.
 - 2. Time: 10:00 a.m. local time.
 - 3. Location: Hawkeye Community College – Brock Student Center, 1501 E. Orange Road, Waterloo, Iowa.
 - 4. Requirements: Masks to be worn on campus during the entirety of the walk-through. Proper social distancing requirements will be followed.
- B. Bidders' Questions: Architect will provide responses at prebid conference to bidders' questions received up to two business days prior to conference.

1.3 BID SUBMITTAL, OPENING AND APPROVAL:

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: May 6, 2021.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: Sealed bids will be received at the Office of Administration and Finance at Hawkeye Community College, 1501 East Orange Road, Waterloo, Iowa.
 - a. Bids received will be publicly opened and read aloud virtually via Zoom. Please contact Nick Schulz (nschulz@rdgusa.com) and Adam Wiese (awiese@rdgusa.com) to request an invite to the bid opening.

- B. Bid Approval:
 - 1. Date: May 6, 2021.
 - 2. Time: 5:00 p.m., local time.
- C. Refer to other bidding requirements described in Division 00 Section "Instructions to Bidders."

1.4 DOCUMENTS:

- A. Printed Procurement and Contracting Documents: Obtain after April 12, 2021, by contacting procurement place listed below. Documents will be provided to prime bidders only; only complete sets of documents will be issued. Note that deposit and shipping costs may be added as determined by plan distributor.
- B. Online Procurement and Contracting Documents: Obtain access after April 12, 2021, by contacting procurement place listed below. Online access will be provided to all registered bidders and suppliers.
- C. Viewing Procurement and Contracting Documents:
 - 1. Examine after April 12, 2021, at the locations below:
 - a. Rapids Reproductions
6201 Chancellor Drive, Cedar Falls, IA 50613
319-277-5538
 - b. Cindy Adams
Construction Update Plan Room DM
221 Park Street, Des Moines, IA 50309
mbiplanroom-dsm@mbionline.com
515-288-7339 (Fax 515-288-8718)
 - 2. Existing Drawings and Documents "For Reference Only:" Link will be available for viewing until 2:00 p.m. local time on May 6, 2021. Please contact Adam Wiese (awiese@rdgusa.com) to request an invite to the shared documents folder.

- 1.5 TIME OF COMPLETION: Successful bidder shall begin the Work on receipt of the Notice to Proceed to the Contractor from the Owner or its authorized representative and shall complete the Work within the Contract Time. The work of this Contract shall be completed on or before August 6, 2021.