

DOCUMENT 00 11 13 – NOTICE TO BIDDERS

1.1 PROJECT INFORMATION

- A. Project Identification: Hawkeye Center Lobby Renovation.
- B. Owner: Hawkeye Community College, Office of Administration and Finance, 1501 E. Orange Road, Waterloo, IA 50701; 319.296.4409.
 - 1. Owner's Representative: Dan Gillen.
- C. Architect: RDG Planning & Design, 1302 Howard Street, Omaha, NE 68102; 402.392.0133.
 - 1. Contacts: Nick Schulz, AIA (nschulz@rdgusa.com) and Angela Koppes (akoppes@rdgusa.com).
- D. Project Description: Project consists of the following Work: Minor renovation of the existing Hawkeye Center Lobby.
- E. Construction Contract: Single prime contract – stipulated sum.

1.2 PREBID MEETING (WALK THROUGH)

- A. All general contract and major subcontract bidders and suppliers are invited. Attendance by General Contractors is strongly recommended but not mandatory. Please contact Nick Schulz (nschulz@rdgusa.com) and Angela Koppes (akoppes@rdgusa.com) to request an invite.
 - 1. Date: November 8, 2023.
 - 2. Time: 10:00 a.m. local time.
 - 3. Location: Hawkeye Community College – Hawkeye Center, Waterloo, Iowa.
- B. Bidders' Questions: Architect will provide responses at prebid conference to bidders' questions received up to two business days prior to conference.

1.3 BID SUBMITTAL, OPENING AND APPROVAL

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: November 28, 2023.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: Sealed bids will be received at the Office of Administration and Finance at Hawkeye Community College, 1501 East Orange Road, Waterloo, Iowa.
 - 4. Bids received will be publicly opened and read aloud virtually via Zoom. Please contact Nick Schulz (nschulz@rdgusa.com) and Angela Koppes (akoppes@rdgusa.com) to request an invite to the bid opening.
- B. Bid Approval:
 - 1. Date: November 28, 2023.
 - 2. Time: 6:00 p.m., local time.
- C. Refer to other bidding requirements described in Division 00 Section "Instructions to Bidders."

1.4 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after October 25, 2023, by contacting procurement place listed below. Documents will be provided to prime bidders only; only complete sets of documents will be issued. Note that deposit and shipping costs may be added as determined by plan distributor.
- B. Online Procurement and Contracting Documents: Obtain access after October 25, 2023, by contacting procurement place listed below. Online access will be provided to all registered bidders and suppliers.
- C. Viewing Procurement and Contracting Documents:
1. Examine after October 25, 2023, at the locations below:
 - a. Rapids Reproductions, 6201 Chancellor Drive, Cedar Falls, IA 50613; 319-277-5538
 - b. Construction Update Network: www.mbionline.com
- D. Existing Drawings and Documents "For Reference Only:" Link will be available for viewing until 2:00 p.m. local time on November 28, 2023. Please contact Angela Koppes (akoppes@rdgusa.com) to request an invite to the shared documents folder.

1.5 TIME OF COMPLETION

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed to the Contractor from the Owner or its authorized representative and shall complete the Work within the Contract Time. The work of this Contract shall be completed on or before March 15, 2024.

END OF SECTION 00 11 13