



Dental Clinic Conditions/Consent Form for Treatment

FOR THE PATIENT: Please read and sign before treatment.
Parent or guardian must sign for a minor (under the age of 18).

1. CONTINUITY OF CARE
 - A. The ultimate goal of dental professionals is for all persons to have a dental home that is a dental provider that will oversee all aspects of their dental health. Since the Dental Hygiene Clinic limits its services to dental hygiene care, there must be mechanisms in place to assure that the entire patient's dental needs are addressed in a coordinated way. The Dental Hygiene Clinic utilizes consultations, referrals and recall to meet this need.
2. REFERRALS
 - A. Once dental services have been completed, patients will be referred back to their own dental provider using the Hawkeye Dental Hygiene Referral form. If the patient has no dental provider, the student or faculty will provide an appropriate referral.
3. DISCOMFORT/PAIN: Discomfort or pain should not be acute and should subside in a few hours to a few days. Discomfort immediately after treatment is usually associated with a slight throbbing or aching and occasionally may be uncomfortable. This discomfort usually subsides in a few hours. Any discomfort due to brushing should improve in one to several days. You may take Ibuprofen as recommended.
 - A. TOOTH SENSITIVITY: Teeth may be sensitive to temperature changes (cold) and/or sweets after treatment. The sensitivity may be more intense the first several days and usually diminishes over time. Some teeth may always be sensitive.
 - B. BLEEDING: Some slight bleeding may occur during the next several brushings but the bleeding should steadily decrease over a few days. Continuous bleeding is not normal and you should contact your dentist or physician to determine what needs to be done to stop the bleeding.
 - C. APPEARANCE: Root surfaces may be more exposed as the swelling of the infected gum tissue goes away. This may result in the appearance of more space between the teeth.
 - D. ANESTHESIA: Topical and local anesthesia may be used during therapy for your comfort. Local anesthesia is administered by injection into the area to be treated followed by the feeling of numbness in that area. Although rare, local anesthesia involves certain risks which may include pain, swelling, bruising, infection, nerve damage, or other unexpected reactions involving other complications, even death.
4. PATIENTS ARE EXPECTED TO KEEP AND TO BE ON TIME FOR APPOINTMENTS.
 - A. If a patient habitually cancels (without 24 hours notice), is habitually late, or does not show for appointments, the Dental Clinic reserves the right to refuse further treatment.
 - B. If a patient is late and the student does not have time to treat the patient, the patient may be seen by another student, providing another student is available.
 - C. If another student is not available, the patient will be rescheduled for another clinic day.

5. APPOINTMENTS ARE FOR A LONGER PERIOD OF TIME THAN AT THE OFFICE OF A PRIVATE DENTIST.
 - A. Services provided in a teaching institution will require more time for completion than the same procedures performed in a private practice dental office.
 - B. Depending upon the patient's oral condition, more than one clinical session/appointment may be required for completion.
 - C. If a patient cannot stay for the full-appointed time, the dental receptionist must be informed immediately upon the patient's arrival.

6. A PARENT OR GUARDIAN MUST ACCOMPANY MINOR PATIENTS (UNDER THE AGE OF 18) TO THE APPOINTMENT.
 - A. A child may not be dropped off and left without a parent or guardian being present during treatment.
 - B. If a parent or guardian must leave the child, arrangements must be made for someone of legal age to be responsible for the child and remain in the reception area for the duration of the child's appointment.
 - C. Children usually respond better to treatment when a parent or guardian remains in the reception area during treatment.
 - D. Only the patient receiving treatment will be allowed in the treatment area. Other individuals accompanying the patient must wait in the reception area unless a faculty member or student specifically asks for someone to enter the treatment area.

7. ALL TREATMENT IS PERFORMED BY DENTAL HYGIENE OR DENTAL ASSISTING STUDENTS AS A PART OF THEIR CLINICAL EDUCATION AND IS COMPLETED UNDER THE SUPERVISION OF DENTAL FACULTY AND A LICENSED SUPERVISING DENTIST.
 - A. Procedures performed on patients may include disclosing agents, taking impressions, exposing radiographs (xrays), charting periodontal pocket depths and other oral conditions, intraoral and extraoral examinations, vital signs, administering local and topical anesthetics, debridement (scaling), and simple restorative procedures.
 - B. The primary function of the Dental Clinic is to teach students dental procedures to clinical competency.
 - C. Student procedures are supervised by the licensed dentist on duty and evaluated by the dental hygiene or dental assisting faculty before, during and after the treatment. These evaluations add to the treatment time.
 - D. It is expected that patients will cooperate in enhancing student's proficiency in clinical procedures.
 - E. If a patient is unable or unwilling to cooperate in any procedures, the dental receptionist or one of the dental hygiene or dental assisting faculties must be informed at once before treatment is continued. Treatment may be safely terminated at this point.
 - F. The clinic provides dental hygiene and dental assisting services. Occasionally, additional dental services may be provided. The services provided at the dental clinic are dictated by the licensed supervising dentist, the curricular and educational goals/objectives of the dental hygiene and dental assisting programs. Therefore, the patient must visit a private dentist regularly to complete his/her care.
 - G. The dental hygiene clinic is only a screening clinic. All patients are informed to seek a diagnostic exam at their local dental office. If patients do not have a local dentist, a list of local dentists will be provided at the front desk. The dental clinic is not responsible for a patient's failure to obtain follow-up dental care.

8. IT IS UNDERSTOOD THAT:
 - A. Radiographs (x-rays) may be taken as necessary for treatment.
 - B. Patients may, upon a dentist's request, obtain a copy of their radiographs and take them to the dentist. Patients should contact the dental clinic to request radiographs to be prepared for pick-up.
 - C. Fluoride treatment will be provided to all patients unless contraindications to such a treatment are indicated.
 - D. Selective polishing is the preferred method to remove stain as needed.
 - E. Treatment may be deferred or refused if, in the judgment of the dental faculty, it is in the best interest of the patient or student to do so.
 - F. It is possible that during treatment a defective restoration may be inadvertently removed. The Dental Clinic does not assume responsibility for the cost involved for replacement of the restoration.
 - G. The Dental Clinic accepts patient applications from all people, regardless of sex, age, race, religion, color, ethnic origin, or disability status.
 - H. All records, x-rays, photographs, etc. are the property of Hawkeye Community College and may be used for teaching, clinical demonstration, or publication in scientific journals. Copies of records will be furnished upon written request. There will be a fee for duplication of records.
 - I. You will be asked to provide a government issued photo identification (driver's license, passport, retired or active duty military id) at the time of service to prevent identity theft.
 - J. You will need to provide a complete and accurate health history (and update yearly) and will need to allow the taking of or provide appropriate dental x-ray images.

9. PAYMENT IS EXPECTED BEFORE SERVICES ARE RENDERED
 - A. The dental clinic accepts cash or check.
 - B. Title XIX is accepted and submitted by the dental receptionist. The copay is due prior to dental services.

10. PATIENTS ARE REQUIRED TO ANSWER ALL REQUESTS FOR INFORMATION FULLY AND TRUTHFULLY.
 - A. Patients should advise the student and faculty of any allergies and/or other health problems.
 - B. Students will not be allowed to perform procedures if the patient fails to provide adequate information.

11. BECAUSE THIS IS A TEACHING INSTITUTION, PATIENTS MAY BE ASKED TO HAVE INTRAORAL AND/OR EXTRAORAL PHOTOGRAPHS TAKEN OR TO ALLOW SPECIFIC PROCEDURES TO BE VIDEOTAPED AND STREAMLINED TO ALL STUDENTS FOR EDUCATIONAL OBSERVATION OF DENTAL SERVICES.
 - A. These procedures will only be used for educational purposes and the patient's identity will be held in the strict confidence.
 - B. All attempts will be made to only video/photograph teeth; excluding the patient's face from the view.
 - C. Security cameras are on the premises for the safety of patient, faculty, and staff. Any recordings are used strictly for security reasons only.

12. DENTAL PATIENT BILL OF RIGHTS:

- A. You have a right to schedule an appointment in a timely manner.
- B. You have a right to see the supervising dentist during treatment at the dental clinic.
- C. You have a right to know in advance the type and expected cost of treatment.
- D. You have a right to expect students and faculty to use appropriate infection and sterilization controls/procedures.
- E. You have a right to ask about treatment alternatives and be told, in language you can understand, the advantages and disadvantages of each.
- F. You have a right to ask students/dental hygiene faculty/dental assisting faculty/supervising dentist to explain treatment options regardless of coverage or cost.
- G. You have the right to know the education and training of the dental hygiene faculty, dental assisting faculty and supervising dentist.
- H. You have the right to know that all treatment, record keeping and information gathered are held in the strictest confidence.

13. DISMISSAL

- A. Because the Dental Hygiene Clinic is an educational setting and must have a patient pool that meets the needs of the students, there may be situations in which a patient may be dismissed from the Dental Hygiene Clinic.
- B. Only faculty and staff are authorized to dismiss patients. Reasons for dismissal will be documented in the patient record. Dismissed patients will be given appropriate referrals for continuance of care.
- C. Patients may be permanently dismissed from the clinic for the following reasons:
 - 1. Excessive tardiness; i.e. continually more than five minutes late
 - 2. Appointment failure; i.e. three consecutive failed appointment;
 - 3. Uncooperative with student and/or staff;
 - 4. Inability of clinic to meet the specific needs of the patient.

14. WE WANT YOU TO COME BACK

- A. Although the Dental Hygiene Clinic is committed to providing you with preventive procedures, we are also committed to partnering with your general dentist for comprehensive dental care. Successful preventive dental health care must be maintained on a regular schedule. Due to the dental hygiene student's required clinical experience with certain case difficulties, it may mean that it will not be possible to schedule your dental cleanings as frequently as you would like at our facility. We encourage you to seek services from your personal dentist when the dental hygiene students are unable to meet your preventive care needs.
- B. The Dental Assisting Clinic provides simple restorative care. If there are treatment needs that are beyond services provided by the teaching/learning facility, we encourage you to seek services from your personal dentist.

Payment is expected at initial visit. Cash or personal checks only. No insurance is accepted.