Name change request must correspond with your legal name (Social Security or income tax name). CHANGE OF: DATE: Name Mailing Address Phone Personal Email NAME CURRENTLY ON RECORD: (Last Name, First Name, Middle Name) PLEASE UPDATE MY NAME TO THE FOLLOWING: (Last Name, First Name, Middle Name) Social Security # ID # ______ Mailing Address: Street PO Box Apt ______ City State Zip ______ Primary Phone (____) Emergency Phone (____) Personal (Non HCC) E-mail ______

Student username and Hawkeye email address are <u>not</u> changed to reflect your name on record.

Student Signature _____

- Work-study students & student employees with a name change must go to HR to complete a new I-9 form.
- If not legal name it will impact your ability to receive financial aid and Hope scholarships for income tax purposes.