Call to Order
Chair Jay Nardini called the meeting to order on May 28, 2019 at 6:00 p.m. and led those present in the Pledge of Allegiance. Present: Mr. John Allan, Mr. Bruce Clark, Mr. Casey McLaughlin, Ms. Teresa Meyer, Mr. Jay Nardini, Ms. Shari Sell-Bakker (arrived at 6:05pm), and Ms. Joan Webster-Vore. Absent: Mr. Todd Rohlf sen.

Guest: Ms. Barbara McGregor

Others present: Dr. Linda Allen, President; Dr. Jane Bradley, Provost and Vice President of Academic Affairs; Mr. Daniel Gillen, Vice President, Administration and Finance; Ms. Kathy Flynn, Vice President, Enrollment Services; Mr. John Clopton, Executive Director of Human Resource Services, Ms. Holly Johnson, Executive Director of Institutional Advancement; and Mr. Aaron Sauerbrei, Executive Director of Business and Community Education.

Adoption of Amended Agenda
Moved by Mr. McLaughlin seconded by Mr. Allan to approve the agenda as reviewed:

I. Call to Order and Pledge of Allegiance
II. Adoption of Agenda
III. Comments by the Public on Items on This Agenda
IV. Declaration of Conflict of Interest
V. Consent Agenda
VI. Assess the monitoring report for policy EL-5 Financial Condition and Activities Items #1-5 to determine if it demonstrates compliance with a reasonable interpretation of the policy.
VII. Possible board action to appoint a Trustee for District 1 Merged Area VII through November, 2019.
VIII. Close Public Hearing on the Amendment to the FY2019 Hawkeye Community College Certified Budget after written/oral comments are received.
IX. Approve the Certified Budget Amendment for Fiscal Year 2019 to reflect the potential increase in expenditures for the current year, which will not change the property tax rate or levy.
X. Approve the FY2020 Student Life Budget of $355,200.
XI. Approve the April 12-May 16, 2019 audited and verified payments made for reasonable and necessary expenses of Hawkeye Community College and make them a part of the official minutes.
XII. Adjournment
Motion carried unanimously.
Comments by the Public on Items on This Agenda
There were no comments by the public on items on this agenda.

Declaration of Conflict of Interest
There were no conflicts of interest reported by board members on items on this agenda.

Consent Agenda
Moved by Mr. Allan seconded by Ms. Webster-Vore to approve the following consent agenda items:

- April 17, 2019 board work session minutes
- April 18, 2019 board work session minutes
- April 23, 2019 regular board meeting minutes

Motion carried unanimously.

President’s Report
None.

Board Education
May 2, 2019 IACCT Report – Trustee Bruce Clark
Mr. Clark reported that he attended the May 2 IACCT meeting. The IACCT Book Review committee reported on expansion and collaboration within the CTE program partnership. The report from the Iowa Association of Community College Presidents (IACCP) expressed appreciation for the increase of $6 million in State General Aid that came out of the recently adjourned legislative session. Mr. Jeremy Varner from the Department of Education said the legislature’s increase in funding for Career and Technical Education was the first increase in a generation. The Advocacy committee recognized those who have continually championed the cause for community college support. The legislature also added $1 million in funding for non-public high school concurrent enrollment.

Ownership Linkage
The Board reviewed outcomes of the April 23, 2019 Ownership Linkage meeting held with representatives of various program Advisory Committees. Dr. Allen explained that the items highlighted in the board exhibit represent actionable items. Several of the participants spoke to the ongoing need for skilled workers. She encouraged all Trustees to reach out to business partners in the community and to share Hawkeye Community College’s ongoing need for resources that will help teach students using the latest technology available. Another topic mentioned related to Financial Aid tools is addressed through Hawkeye’s College Now! program, while she recognized that students are not as aware of grants and scholarships as she would like them to be. It is important to make sure the information students are receiving is current. Another ongoing topic identified is the need for “soft skills” and the College is working with K-12 partners to expose students to these needs at an earlier age. Mr. Allan suggested linking Hawkeye’s College 101 curriculum with the Cedar Falls Schools CAPS and Waterloo Schools Career Academy to help with this need. Dr. Allen said she feels this is
a generational difference and that students currently coming through the K-12 system have greater exposure to soft skills training. Ms. Webster-Vore asked if the Board’s policies need to be amended to include a reference for soft skills development. Dr. Allen said she sees the inclusion of soft skills training as more a process than a policy. As Mr. Nardini mentioned, the Board’s policy already states that students will have the necessary knowledge, skills, and attitudes for success in their chosen field (Ends 1).

E nds Items for Decision
None.

Governance Process – Items for Decision
Governance Process Item 1 – Governing Style
The board reviewed its Governing Style (GP-1) April 23, 2019 board self-evaluation summary and found it to be satisfactory.

Executive Limitations Items for Decision
None.

Board-President Delegation Items for Decision
None.

Monitoring President Performance – Ends & Executive Limitations
Moved by Mr. McLaughlin seconded by Mr. Allan that the board has assessed the Executive Limitations EL-5 Financial Condition and Activities Items #1-5 monitoring report and determined it demonstrates compliance with a reasonable interpretation of the policy. Motion carried unanimously.

Required Approvals
Appointment of Trustee for District 1 Merged Area VII through November, 2019
It was moved by Mr. McLaughlin seconded by Ms. Meyer to appoint Ms. Barbara McGregor as trustee for District 1 Merged Area VII. Motion carried unanimously.

Board Secretary Donna McNulty administered the oath of office to Ms. Barbara McGregor.

Amendment to the FY2019 Hawkeye Community College Certified Budget
At 6:25 p.m. Chair Jay Nardini opened the public Hearing and asked if there were any oral comments from the public on the Amendment to the FY2019 Hawkeye Community College Certified Budget. The secretary had not received any written comments. Hearing none, it was moved by Mr. McLaughlin seconded by Ms. Webster Vore to close the hearing after all oral and/or written comments were received. Motion carried unanimously.

Moved by Ms. Webster-Vore seconded by Mr. Nardini to approve the Certified Budget Amendment for Fiscal Year 2019 to reflect the potential increase in expenditures for the current year, which will not change the property tax rate or levy. Motion carried unanimously.
Other Required Approvals

Moved by Mr. Allan seconded by Ms. Meyer to approve the FY2019-2020 Student Life Budget of $355,200. Mr. McLaughlin asked how much of a change this is from the previous year. President Allen called upon Mr. David Ball, Director of Admissions, Recruitment, Athletics, and Student Life to respond. Mr. Ball said the budget is based on estimated total enrollment and resultant student fees with the various categories of expenses divided proportionately as in the previous year. The only increases are in areas with fixed expenses that have risen, including the Student Health Clinic and the subsidy provided for students to use Met Transit. Motion carried unanimously.

Moved by Mr. Nardini seconded by Ms. Sell-Bakker to approve the April 12-May 16, 2019 audited and verified payments made for reasonable and necessary expenses of Hawkeye Community College and to make them a part of the official minutes. Motion carried unanimously.

Adjournment

The meeting adjourned at 6:32 p.m.

Respectfully submitted,

Donna S. McNulty
Assistant to the President
Secretary to the Board of Trustees