

Tips for Research at Hawkeye Community College Library:

1. Use the *Hawkeye Library Catalog* to find books, magazines & journals, and videos in the HCC library collection.
2. Use the *HCC library's online databases* (library pays for access) for magazine and journal articles and other documents. Many items are full-text online. For some articles only the citation information will be available, but in most of these cases the articles can be obtained via Interlibrary Loan.
3. Use *Interlibrary Loan* to borrow books and receive copies of articles from other libraries. (This might take 3-5 days for articles and 7-10 days for books.)
4. Use the free Internet - some good information among the questionable... Careful evaluation of the information, the source, and the authority of the person responsible for the content is needed.

Connecting to the library's online resources (the Book & Video Catalog, the online subscription databases, and electronic books):

1. From on-campus: use any networked computer to go the library's home page for access to the library book & video catalog and to the online, subscription databases. No username or password is required.
2. From off-campus: the library's web pages are available to anyone. (<http://www.hawkeyecollege.edu/library/index.aspx>) However, off-campus access to the subscription (paid) resources such as the electronic book collection (NetLibrary) and the online databases requires your HCC username and password.

If you have never logged on to the HCC network or used your HCC email, the library staff can help you get logged on. Or, if you have logged on before but have forgotten your password, we can assist you with resetting your password. However, you must bring a photo ID with you to the Library or to Academic Support in Bremer 116.

If you aren't looking for a specific author or title, use **KEYWORDS** to do library catalog or database searches. HINT: write what you are wanting to research as a sentence or a question. The keywords are the main words or related terms or concepts from your research statement. **Example: What are the health risks associated with body piercing?**
Search: "health risks" and "body piercing"